## **Delegate Meeting Rules of Order**

## Welcome, Delegates!

In order to make the most of this time with you, we have put together some simple rules, which will help us move through the business of the day.

- There are breaks scheduled throughout the day. Feel free to take self-care breaks as needed.
- We will use the decision-making model used in board meetings. (See Delegate Meeting Voting Guide)
- We use Red/Yellow/Green voting:
  - Green I support this proposal.
  - Red I do not support this proposal as currently stated.
  - Yellow I still have questions or concerns about this proposal.
- Once a proposal has been presented, we will conduct an initial straw poll. If anyone votes yellow or red, each delegate may speak once for up to two minutes if desired and as time permits. We will ask to hear from the minority first.
- Time is precious, so we ask that if someone essentially says what you were going to say, please don't repeat it.
- A second straw poll will be taken after discussion.
- If there is a need for further discussion after the second straw poll, each delegate may speak a second time for up to one minute. Again, we will ask to hear from the minority first.
- If you need to ask a question for clarification, the question will not count against your time to speak.
- Each person may speak a maximum of two times on each proposal.
- The first straw poll requires 100% agreement for a proposal to pass. The second and third (if needed) straw polls require a substantial majority of 75% or greater to pass a proposal.
- Due to the full schedule, we will have a timer that will let us know when our time is ending after each section. For most sections, there will be a two-minute warning, but some longer sections will have a five-minute warning.
- Please read the Safe Communications Guidelines, especially numbers two, seven and eight.